

Notice of Meeting



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Executive

Thursday 21st September 2023 at 5.00 pm

**in the Council Chamber, Council Offices,
Market Street, Newbury**

Note: This meeting can be streamed live here: <https://www.westberks.gov.uk/executivelive>

Date of despatch of Agenda: Wednesday, 13 September 2023

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Sadie Owen (Principal Democratic Services Officer) on 01635 519052 e-mail: sadie.owen1@westberks.gov.uk

Further information and Minutes are also available on the Council's website at www.westberks.gov.uk



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Agenda - Executive to be held on Thursday, 21 September 2023 (continued)

To:	Councillors Lee Dillon (Chairman), Adrian Abbs, Jeff Brooks, Heather Codling, Martin Colston, Iain Cottingham, Denise Gaines, Janine Lewis, Alan Macro and Tony Vickers
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Agenda

Part I

	Pages
1. Apologies for Absence To receive apologies for inability to attend the meeting (if any).	5 - 6
2. Minutes To approve as a correct record the Minutes of the meeting of the Executive held on 6 July 2023.	7 - 12
3. Declarations of Interest To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' Code of Conduct .	13 - 14
4. Public Questions Members of the Executive to answer questions submitted by members of the public in accordance with the Executive Procedure Rules contained in the Council's Constitution.	15 - 18
5. Petitions Councillors or Members of the public may present any petition which they have received. These will normally be referred to the appropriate Committee without discussion.	19 - 20

Items as timetabled in the Forward Plan

	Pages
6. Capital Financing Report Financial Year 2023/24 Quarter One (EX4361) Purpose: the capital financing performance report provided to Members reports on the under or over spends against the Council's approved capital programme and associated capital financing implications. This report presents the provisional outturn position for financial year 2023/24 as forecast at quarter one, and future borrowing requirement for financial year 2024/25 which is funded from the Council's revenue budget.	21 - 40



Agenda - Executive to be held on Thursday, 21 September 2023 (continued)

7. **2023/24 Revenue Financial Performance Quarter One (EX4360)** 41 - 68
Purpose: to report on the financial performance of the Council's revenue budgets. The report is Quarter One for the 2023/24 financial year and highlights the financial position at each quarter of the financial year and impact on the Council's General Fund position. This allows the Executive to consider the implications and the actions being taken to mitigate and manage the position.
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8. **Corporate Transformation Programme 2023-25 (EX4448)** 69 - 78
Purpose: the Council established a new Service Director- Transformation post to lead on developing a new Corporate Transformation Programme for the Council in March 2023. The purpose of this paper is to give details of the projects to be included within this Programme over the coming two years, which will be a key workstream in the Council's efforts to ensure it delivers sustainable, efficient and customer focussed public services.
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9. **Results of Public Consultation - Potential Sports Pitch at Manor Park (EX4434)** 79 - 118
Purpose: to report on the results of the public consultation in relation to the potential creation of a grass sports pitch at Manor Park, and to determine whether the proposed sports pitch should be progressed for a planning application.

To set out the potential implications of not developing the sports pitch at this location within the context of the Newbury Sports Hub and Playing Pitch Strategy.
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10. **Community Forums (EX4427)** 119 - 158
Purpose: the Council is committed to proactively engaging with the communities that we serve to ensure the best outcomes for all. The Council therefore intends to establish Community Forums, where residents and others will be invited to participate in discussions with Members and senior officers at in-person meetings.

The Portfolio Holder for Climate Action, Recycling and Biodiversity has indicated that meetings of the Environment Advisory Group be more open. The report sets out proposals for an Environment Action Group (EAG) Open Forum that seek to facilitate this proposal.

The report sets out the considerations that will be relevant to the operation of Community Forums, and seeks views regarding the same. The potential resource implications are also highlighted.
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11. **Response to the Overview and Scrutiny Management Commission Task and Finish Group Report on the Customer Journey (EX4378)** 159 - 192
Purpose: to provide a response to the recommendations made in the report from the Overview and Scrutiny Management Commission (OSMC) Task and Finish Group on the Customer Journey, which was presented to



Agenda - Executive to be held on Thursday, 21 September 2023 (continued)

Members of the OSMC in March 2023.

12. **Response to the Overview and Scrutiny Management Commission Task and Finish Group Report on Fees and Charges (EX4379)** 193 - 208
Purpose: to provide a response to the recommendations made in the report from the Overview and Scrutiny Management Commission (OSMC) Task and Finish Group on Fees and Charges, which was presented to Members of the OSMC in March 2023.
13. **Amendments to Public Protection Partnership's Inter Authority Agreement (IAA) (EX4415)** 209 - 214
Purpose: to request that the Executive delegates authority to the Service Lead for Legal and Democratic Services, in consultation with the Service Lead for Public Protection, to amend the IAA to reflect the changes to the constitution in respect of the Joint Public Protection Committee approved by Council on 20 July 2023.
14. **Members' Questions** 215 - 218
Members of the Executive to answer questions submitted by Councillors in accordance with the Executive Procedure Rules contained in the Council's Constitution.

Sarah Clarke
Service Director: Strategy and Governance

West Berkshire Council Strategy Priorities

Council Strategy Priorities:

- PC1: Ensure our vulnerable children and adults achieve better outcomes**
- PC2: Support everyone to reach their full potential**
- OFB1: Support businesses to start, develop and thrive in West Berkshire**
- GP1: Develop local infrastructure to support and grow the local economy**
- GP2: Maintain a green district**
- SIT1: Ensure sustainable services through innovation and partnerships**

If you require this information in a different format or translation, please contact Sadie Owen on telephone (01635) 519052.



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